



Ascent® for Invoices

Invoices in – Information out

Significantly reduce costs and increase corporate profitability with Ascent for Invoices

Immediate cost savings for rapid Return on Investment

- Dramatically reduce manual keying of invoice data by skilled accounts payable personnel, allowing them to focus on profitoptimising functions:
 - take advantage of early payment discounts, usually between 2% - 5%
 - avoid late payment penalties
 - identify billing errors
 - improve analysis of accounts payable metrics

Secure digital Storage ensures instant Retrievability, top Productivity

- Invoices are securely stored in digital format upon receipt
- Appropriate staff have immediate access to the invoice image and associated data
- Invoices do not get lost, misplaced or linger in an individual's mailbox
- In the case of an audit or legal dispute, archived invoices are retrieved in seconds – unlike expensive paper storage, where retrieval is slow and often subject to human error (misfiling, lost documents)

The Ascent for Invoices Capture Platform:

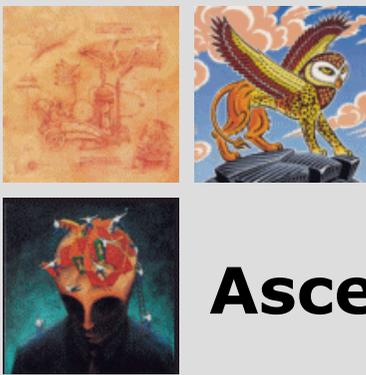
Ascent Capture and VRS

Ascent for Invoices is based upon Ascent Capture document capture technology, ensuring unparalleled performance and scalability.

Kofax products set the standard in professional document and data capture and are used by more than 10,000 organisations worldwide. Kofax is a DICOM Group company.

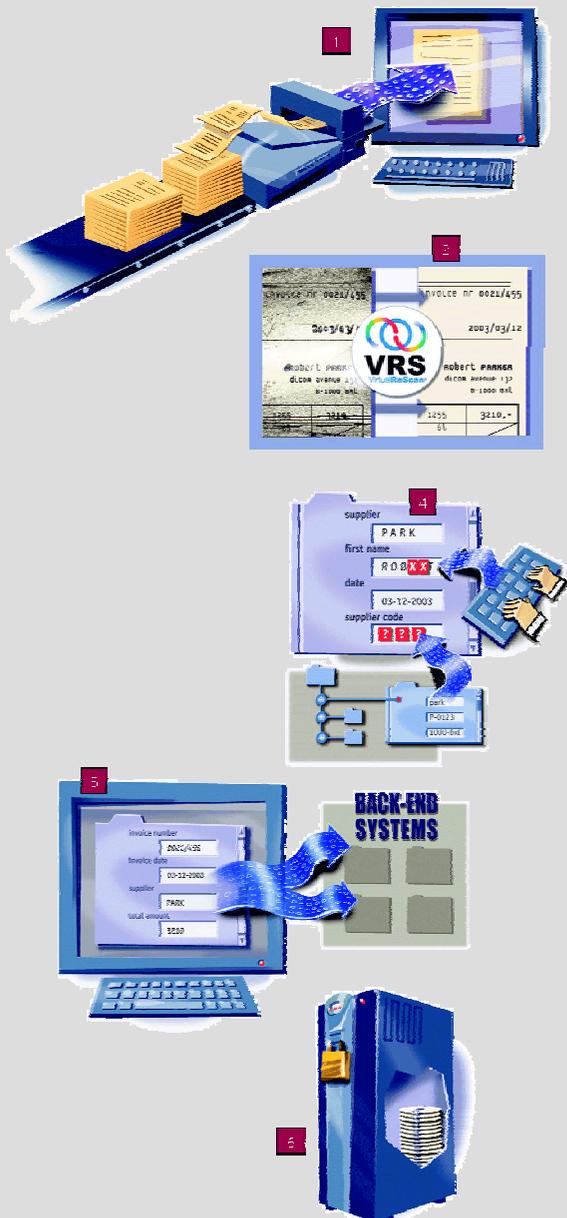
Integrate with back-end ERP and Accounting Systems for maximum Benefit

- Increase accounts payable operational efficiency by integrating Ascent for Invoices data with ERP or AP systems:
 - Compare invoice table line items to purchase ledger and/or warehouse information; invoices containing discrepancies receive specialist processing
 - Route high-value invoices for management approval
 - Auto-schedule payment of invoices using rules that maximise the cash cycle by taking advantage of discounts and supplier payment terms



Ascent® for Invoices

At work



Step 1: Digitisation

- Paper invoices are digitised using a professional document scanner and Ascent Capture software
- Electronic format invoices can also be imported

Step 2: Image correction

- The award-winning VirtualReScan (VRS) technology automatically improves the quality of scanned images
- Even poor quality originals are transformed into legible images, optimised for data extraction

Step 3: Data recognition and extraction

- Ascent for Invoices analyses incoming invoices using powerful character recognition technology (OCR/ICR)
- Regardless of invoice layout, needed information is extracted, e.g. Invoice Number, Invoice Date, Supplier Name and Total Amount

Advanced Options include :

- 1) Invoice Line Item Extraction - for comparison with purchase order or warehouse records
- 2) Database Lookups - a highly accurate method of capturing and verifying needed data with minimal OCR

Step 4: Validation

The Validation Module allows data to be checked by a skilled operator or through database lookups, or a configurable combination of both

Step 5: Release

- Validated data and images are exported to any ERP, accounting, workflow or document management solution using Ascent Capture release scripts
- For ease of use, standard release interfaces are available for dozens of industry leading solutions, including SAP® R/3®

Step 6: Secure Storage

Released documents are simultaneously archived in accordance with corporate and legal retention policies. DICOM Europe offer a wide range of archival storage technologies and can recommend the best option for your requirements



Ascent® for Invoices

Customers

Before implementing Ascent for Invoices, several departments needed to 'touch' an invoice before it could be processed. It had to be copied, matched to warehouse and purchase order information and manually filed. The equivalent of huge sums of money often lay dormant in someone's in or out tray.

Now, retrieval of old invoices is as fast and easy as a mouse click, and we feel secure knowing our records are safely stored in a digital archive. Thanks to Ascent for Invoices, we have seen a marked increase in customer service, employee productivity and company profitability.

Peter Rudolph,
Aero-Dienst (Germany)

"First see and then believe" was our initial reaction to Ascent for Invoices, but the results speak for themselves: our invoices can now be consulted any time and delays in invoice payments have been drastically reduced. This allowed us to save a lot of money by taking advantage of early payment benefits.

In addition, the technology is adaptable, so that other documents, such as contracts, certificates, human resources documents, etc can be processed with the same software and equipment with minimal additional investment.

Haije Talsma,
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